

Campus Technician

The Campus Technician is responsible for overseeing the maintenance and upkeep of the school's physical facilities and grounds. This role involves managing routine maintenance tasks, coordinating repairs, and ensuring a safe and functional environment for students, staff, and visitors.

He/She should:

- Conduct routine inspections of buildings, classrooms, and common areas to identify maintenance needs.
- Perform minor repairs and maintenance tasks, including plumbing, electrical, and carpentry work.
- Inspect and maintain school equipment, including HVAC systems, lighting fixtures, and playground equipment.
- Keep an inventory of maintenance supplies and coordinate procurement as needed.
- Conduct regular safety inspections to identify and address potential hazards.
- Be available for emergency response situations, such as building evacuations or repairs following adverse weather conditions.
- Coordinate with relevant personnel to address urgent maintenance needs promptly.
- Maintain accurate records of maintenance activities, repairs, and equipment inspections.
- Collaborate with other departments, including security, administration, and event coordinators, to address facility-related needs.
- Assist in setting up and dismantling equipment for school events.
- Supervise and coordinate the activities of maintenance staff or external contractors.

Qualifications:

- High school diploma or equivalent; technical or trade school certification is a plus.

- Previous experience in facility maintenance, preferably in an educational setting.
- Knowledge of basic carpentry, plumbing, electrical, and HVAC systems.
- Ability to work independently and as part of a team.

Qualities:

Dedication to the job, the ARIS core values, as well as good relations with students, staff and parents are the qualities sought. Exceptional organisational skills with a keen eye for detail. Excellent communication and interpersonal abilities for collaboration across departments. Ability to work independently and prioritise tasks effectively in a fast-paced environment.